

WVOTA MEETING MINUTES

October 21, 2022

Attendees:

Jackie Hurt
Jacob Greenfield
Casey Ballato
Traci Turley
Coty Dennler
Mary Hager

PRESIDENT'S REPORT:

A copy of the 2022 WVOTA Annual Budget was provided. Casey to complete the budget after conference/membership renewals are updated.

Proposal to increase the conference fees from \$500 to \$750. Brought forward on the 2023 budget.

The AOTF fund was discussed. President/Mary is in contact with AOTF, but Jacob was contacted by someone else and will follow up.

The conference expense budget is to be increased to \$3500.

Clarification of change of financial management of State Tax Exempt fee, Newsletter/stamps fee will be changing to Miscellaneous line item.

Credit card expense – checking and card fees at \$500+ with an estimated 700+. Casey to talk to the bank for negotiation of fees.

Memberclicks/website fees were discussed. Memberclicks is possibly transferring to a sister company. Follow-up with Memberclicks has thus far received no feedback on website issues.

Discussion of removal of redundant line items.

Motion made by Jacob to approve the final budget; Casey seconded. Budget passed.

VICE PRESIDENT'S REPORT:

Conference update discussion about possible sites for next year. Morgantown was suggested. A student initiative to increase membership was discussed. Discussed conference cost management including venue fees to help cut costs.

Motion made to have 2023 at WVU in Morgantown. Unanimous voting.

TREASURER'S REPORT:

Memberclicks cost increased by a 5% yearly fee. Final Report to be sent. Discussion ensued. Casey and Jacob to run an audit with the bank and report back to Board on the status of funds available.

SECRETARY'S REPORT:

-Traci Turley will submit the meeting minutes to President Hurt/VP Jacob Greenfield and will send them to BOD members upon completion.

COMMITTEE CHAIR REPORTS:

1. LEGISLATIVE COMMITTEE – Mary Hager State Hill Day will be on February 14, 2023. Please put money into the budget for pens or similar items for 2023 State Hill Day. This year the cost was 147.63.
2. MEMBERSHIP COMMITTEE – Jackie Hurt 163 people on the membership roster, 63 active, 37 lapsed, 100 prospects – after conference eliminates prospect as a choice. Proposed 37 lapsed, send an invoice, and set time frame, remove from membership base. And prospects to register.
3. CONFERENCE COMMITTEE – Jacob Greenfield Jacob reported 87 registered over 100 total, mostly students, including vendors.
4. RECOGNITION COMMITTEE – Mary Hager Recipients of WVOTA 2022 awards are:
 - a. Elizabeth Devereaux Award-Jacob Greenfield
 - b. Mary Hager Legislative Award-Sarah Black and Coty Dennler
 - c. Spirit of WVOTA Award-Delegate Kayla Kessinger and Senator Tom Takubo.

WVOTA Award nominations will be open June 1, 2023, and end July 31, 2023. Information will be available on the WVOTA website. Please reimburse me for the cost of award plaques. \$153.30 I sent the receipt earlier.

5. PUBLIC RELATIONS COMMITTEE– Jackie Hurt
6. FINANCE COMMITTEE -Casey Ballato
7. STUDENT REPRESENTATIVES: -No student representatives were present.
8. WEBSITE COMMITTEE – Diana Davis (not present) Memberclicks/ website fees discussion of a possible transfer to a sister company.
9. NOMINATIONS COMMITTEE – Mary Hager Elections for WVOTA Vice President and Secretary will be in Spring 2023. Both terms begin July 1, 2023, and end June 30, 2025.

New Business:

Jackie Hurt is stepping down as President. Jacob will be stepping up from VP to President. She expressed appreciation to all Board Members. Jacob to appoint VP as per our bylaws.

Mary motioned to adjourn all in favor.

Respectfully Submitted:
Traci Turley 11/1/2022